

Handing Over Small Scale Maintenance Work
to Farmer Organisations on Contract Basis.

01. Your attention is invited to S/L & L.D.'s letter No. 10/30/Q6(5) dated 7th August 1986 addressed to Project Managers with copies to D.I., DDI, Ranges and others.

02. As contained therein, Small Scale Contracts can be awarded for Irrigation Maintenance works to 'D' Channel Farmer Organisations set up under the INMAS programme.

03. Registration of Farmer Organisation

An application for registration on the format in ANNEX 'A' should be submitted by the President of the 'D' Channel Organisation. The application should be recommended by the Project Manager and the following documents shall accompany the application:-

- i. Copy of the constitution/rules governing the activities of the relevant organisation.
- ii. Copy of the minutes of the meeting in which the constitution had been adopted.

Subject to perusala and acceptance of the above application, action shall be taken to register the 'D' Channel Organisation with ID assigning a registration number with date of registration. The IE/RE i/c of Division, Project Manager and the Farmer Organisation shall be informed regarding the registration with date of registration and IE/RE to take necessary action.

04. Award of contract work.

The value of each contract work awarded to such organisation shall not exceed Rs.5,000/- and the relevant work shall fall within its area of authority. The work shall be offered at estimated rates less component for supervision. Several contracts may be awarded by IE/RE i/c of the Division to each registered 'D' Channel Organisation provided the value of works/balance works in hand by each organisation at any time shall not exceed Rs.25,000/-. The 'D' Channel Organisation shall produce to IE/RE written approval of the Project Committee before signing of agreement.

The parties to the contract are:

IE/RE i/c of Division on the one part and the other party to consist of, the President, Secretary and the Treasurer of the 'D' Channel Organisation.

The contract form to be used is Form Irrigation 28. The period for completion of work shall not exceed 30 days unless specific reasons.

05. Execution of contract

If the 'D' Channel Organisation defaults or fails to meet the contracts to the satisfaction of ID, the registration is liable for cancellation. The Project Committee should be kept informed in such instances.

06. General

The IE/RE shall maintain a record of progress of contracts awarded to each 'D' Channel Organisation at the Divisional Office per format in ANNEX 'B'. It shall be available for inspection by Directorate of ID and IMD. In no way should this circular be interpreted to mean any construction items of work to be done with this registration. The Treasury has approved only entrusting of the maintenance works to the farmer organisations outside the Tender Procedure as mentioned in S/L & L.D.'s aforesaid circular.



Eng. K.D.P. Perera,
Director of Irrigation

Copy to:-

1. S/L & L.D. case No. 10/30/06(5)
2. Director, Irrigation Management Division.
3. Auditor General.
4. DD(F)/ Acct. (IA).
5. File 68/000404 (Vol. ii) of Works Br./W.M.Div.

MRNM/w.

County Director of Irrigation,
..... Range.

Application for the Registration of Farmer
Organisations as contractors for Small Scale
Irrigation Maintenance Works.

- 01. Name of the Organisation :
- 02. Address :
- 03. Irrigation Scheme :
- 04. Area of Authority :
- 05. Number of Members :
- 06. Has a constitution been adopted
for the organisation. If so
the date of adoption.

Particulars of the office bearers:

PRESIDENT

SECRETARY

TREASURER

Name
Address

Identity card

No.

Date of appointment

I certify that the particulars furnished above are correct.
Therefore, please register the above Farmer Organisation with the
Irrigation Department as a contractor.

President,

.....Farmer Organisation.

Date:--

Contd.../... 2

101

The following documents are annexed hereto.

- (1). The constitution of the organisation.
- (2). A copy of the minutes of the meeting where the constitution had been adopted.

Recommendation of the Project Manager.

I certify that the information given in this application is correct and recommend that this Farmer Organisation be registered a contractor to undertake Irrigation Maintenance Works with the Irrigation Department.

Date:.....

Project Manager,

..... Project

w/

**RECORD OF PROGRESS OF MAINTENANCE WORK AWARDED TO
'D' CHANNEL FARMER ORGANISATIONS.**

ANNEX 'B'

1. Name of Scheme:
2. Name of DCC:
3. Registration No. & date:
4. S.S. Agr. No.:
5. Name of works:
6. Date signing Agr.:
7. Date of Completion:

| S.I. | Brief Description. | Qty. | Unit | Rate | Amount | Qty. done in 1st week. | Qty. done in 2nd week. | Qty. done upto end of 2nd week. | Qty. done in 3rd week. | Qty. done upto end of 3rd week. | Qty. done in 4th week. | Total work done. | Remarks. |
|------|--------------------|------|------|------|--------|------------------------|------------------------|---------------------------------|------------------------|---------------------------------|------------------------|------------------|----------|
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

121

tution

n is
ered as
ic

ject.